



MRS. NIKKI'S CHILDCARE & ACADEMIC CENTER

Education is the Key to Success

PARENT RESOURCES GUIDE

A Community for Families. A Foundation for Children.

DAYTON EARLY LEARNING CENTER

1118 W. Clayton Street
Dayton, TX 77535

Phone: (936) 540-5182

Hours: Monday-Friday | 5:00 a.m.-6:00 p.m.

Extended care from 6:00-8:00 p.m. may be available. Contact the center for current availability.

MRS. NIKKI'S CHILDCARE & ACADEMIC CENTER

11131 Homestead Road
Houston, TX 77016

Phone: (281) 227-2907

Hours: Monday-Friday | 6:00 a.m.-6:00 p.m.

FAMILY QUICK ACCESS: [Child Pilot](#) | [Current Calendar](#) | [Weekly Menu](#) | [Parent Handbook](#) | [Forms & Updates](#)

This guide is a convenient summary for families. The current Parent Handbook, enrollment agreement and official Child Pilot announcements provide complete and updated policies.

PLAN AHEAD

Scheduled Holidays & Closures

The centers recognize the following annual holidays and planned breaks. Exact dates and location-specific changes are communicated through the family calendar and Child Pilot.

JAN 1 New Year's Day	JAN Martin Luther King Jr. Day
APR Good Friday	MAY Memorial Day
JUN 19 Juneteenth	JUL Independence Day
JUL July Mini Break	SEP Labor Day
NOV Thanksgiving Holiday	DEC Christmas Break

Always confirm exact closure dates in Child Pilot. Families should arrange alternate care during scheduled closures.

EVERYDAY SUCCESS

Daily Family Reminders

Arrival & Attendance

- Sign children in and out every day.
- Report absences through Child Pilot as early as possible.
- Arrive before the scheduled instructional day so your child can participate fully.

Authorized Pickup

- Only individuals authorized in writing may pick up a child.
- Authorized adults must be prepared to show a valid photo ID.
- Notify the center promptly about custody, guardianship or contact changes.

Clothing & Comfort

- Dress children for the weather and active play.
- Closed-toe shoes are required for safe indoor and outdoor activities.
- Keep a labeled change of clothes at the center.

Rest Time & Belongings

- Provide labeled sheets and blankets when your child participates in rest time.
- Leave toys, valuables and outside food at home unless approved by the teacher.
- Label all permitted personal items with your child's name.

HEALTHY CHILDREN, SAFE CARE

Health, Safety & Daily Care

Open communication about health, allergies, medication and developmental needs helps the staff provide safe and consistent care.

Illness & Health Records

- Maintain current health and immunization records as required for enrollment.
- Keep children home when they have contagious symptoms or cannot participate comfortably in daily activities.
- Notify the center about chronic conditions, allergies and recent health changes.
- If your child becomes ill at the center, arrange pickup within one hour of notification.
- Follow the current Parent Handbook and center instructions before returning after illness.

Medication & Allergies

- Medication requires written authorization and must remain in the original labeled container.
- Complete the required medication log when medication is brought to the center.
- Never place medication in backpacks, diaper bags, lunchboxes or cubbies.
- Provide healthcare documentation for food allergies and emergency medication plans.

Meals & Nutrition

- Nutritious meals and snacks support healthy growth and development.
- Weekly menus are shared through the center's family communication system or parent area.
- Outside food is generally not permitted because of allergy and food-safety concerns.
- Birthday treats must be approved in advance and should be store-bought and prepackaged.
- Meal schedules and offerings may vary by age group and location.

Communication & Confidentiality

- Use Child Pilot for routine updates, absences and family communication.
- Schedule a conference for lengthy concerns rather than discussing them during drop-off or pickup.
- Information about another child or family cannot be shared.
- Request translation, cultural or accessibility support when needed.

IMPORTANT: Tell the director and classroom teacher about allergies, chronic conditions, developmental needs and required accommodations before care begins or as soon as a change occurs.

POSITIVE PARTNERSHIPS

Guidance & Family Conferences

- Children are guided with positive language, redirection and developmentally appropriate support.
- Families may be invited to work with teachers and the director on a behavior-support plan when additional help is needed.
- Parent-teacher conferences are offered twice each year, and families may request a conference when concerns arise.

STAY INFORMED

Enrollment, Payments & Family Support

Review the current enrollment agreement and Parent Handbook for complete financial terms, deadlines and center-specific procedures.

Tuition & Attendance

- Tuition is based on the enrolled space and schedule, not the number of days attended.
- Absences and scheduled holidays generally do not reduce tuition.
- Current tuition rates, due dates and late charges are confirmed during enrollment.
- CCS or subsidy families are responsible for required parent fees and attendance documentation.

Vacation & Withdrawal

- Submit vacation or reservation requests in advance using the required form.
- The handbook requests at least two weeks' notice for planned vacation time.
- Families discontinuing care should provide at least 14 days' written notice.
- Outstanding balances remain the responsibility of the parent or guardian.

Weather & Emergency Updates

- Delays, early closures and emergency notices are communicated through Child Pilot and official center channels.
- Decisions consider road conditions, local school and government announcements, forecasts, building conditions and family safety.
- If an early closure is announced, arrange prompt pickup by an authorized adult.
- Keep parent, emergency-contact and authorized-pickup information current at all times.

FAMILIES MATTER

Communication, Support & Resources

Family Partnership

- Attend conferences, family meetings, celebrations and center events when possible.
- Share feedback through Child Pilot, the annual parent survey or directly with the director.
- Ask about reasonable accommodations, developmental support and resources in your family's preferred language.
- Contact the center for CCS assistance, Texas Rising Star information and community referrals.

Helpful Family Resources

Texas Rising Star

www.texasrisingstar.org

Workforce Solutions

www.wrksolutions.com

Texas Early Childhood Intervention

hhs.texas.gov - Early Childhood Intervention

Parent Companion

www.parentcompanion.org

Texas Abuse Hotline

1-800-252-5400 | www.txabusehotline.org